

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
Coatesville Area Senior High School Auditorium
January 28, 2020 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER 7:00PM

2. READING OF MISSION STATEMENT

The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Robert J. Fisher, President - <i>present</i>	(<i>Policy Committee</i>)
Thomas N. Keech, Vice President - <i>present</i>	(<i>Finance Committee</i>)
Henry J. Assetto - <i>present</i>	(<i>Education Committee</i>)
Andrew C. Finkbohner - <i>present</i>	(<i>Finance & Policy Committees</i>)
Rebecca L. Harlan - <i>present</i>	(<i>Operations Committee</i>)
Mary Ann Harris - <i>absent</i>	(<i>Operations Committee</i>)
Amelia Mills - <i>present</i>	(<i>Education & Finance Committees</i>)
Brandon J. Rhone - <i>present</i>	(<i>Operations & Policy Committees</i>)
Jill J. Santiago - <i>present</i>	(<i>Education Committee</i>)

Administration

Richard F. Dunlap, Jr., Ed.D., Interim Superintendent of Schools *Present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning *Absent*
Karen Hall, Director of Human Resources and School Board Secretary *Present*
Lisa Hauswirth, Director of Special Education *Absent*
Jason Palaia, Director of Elementary and Secondary Education *Present*
Rita Perez, Director of Pupil Services *Present*

Student Representatives

Beamlak Abraham, Senior Class Representative *Present*
Allison Carling, Junior Class Representative *Absent*

Solicitor

Michael I. Levin, Esquire *Absent*

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Motion to delete Adjudications Q: 149, 458, 1045

Motion: Robert Fisher

Second: Tom Keech

Vote: 7-1-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the December 17, 2019 School Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Tom Keech

Second: Andrew Finkbohner

Vote: 8-0-0

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the January 14, 2020 Special Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Tom Keech

Second: Brandon Rhone

Vote: 8-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An executive session was held at 5:30PM on Monday, January 27th for legal and personnel reasons.
An executive session was held on Monday, January 13th for legal and personnel reasons.

STUDENT REPRESENTATIVE'S REPORT

SUPERINTENDENT'S REPORT

- Student Recognition – AAA Safety Patrol
The AAA Safety Patrol program is a peer leadership program that promotes the development of leadership skills and good citizenship qualities in students. The Safety Patrol members at Rainbow Elementary School exemplify what it means to be role models, leaders, and exceptional students. These 5th graders submitted a formal application to apply for this prestigious position.

Their applications were carefully reviewed by their teachers and Safety Coordinator and selected based on the following criteria:

- ability to follow directions
- good judgement
- courtesy
- respect for classmates and adults
- desire to help others

Not only do the Safety Patrol members ensure their fellow students are moving through the hallways safely and efficiently, they also volunteer their time to help their school. One example is helping the younger grades at Rainbow's Field Day. They stay after school to work with Mrs. Johns, one of Rainbow's Physical Education teachers, to learn how to appropriately manage each station. The Safeties also care about making a difference in their community. They volunteer their time at a local animal rescue, LaMancha, throughout the school year.

There are not enough wonderful things that can be said about these students. It is with great pride that we recognize them this evening

- Comprehensive Bridge Plan Presentation ([*Confidential Enclosure*](#))

IMPORTANT DATES

Date	Time	Meetings	Place
Feb. 11, 2020	6:00 PM	All Committees & Special Meeting	C.A.S.H.S. Auditorium
Feb. 25, 2020	7:00 PM	School Board Meeting	C.A.S.H.S. Auditorium

SPECIAL REPORTS

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

CONSENT AGENDA (*Robert Fisher, Board President*)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Motion: Tom Keech Second: Brandon Rhone Vote: 8-0-0

1. FINANCE COMMITTEE (*Tom Keech, Chair*)

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the financial statements and the bills payable list, as presented. ([*Enclosure*](#))

Motion: Brandon Rhone Second: Tom Keech Vote: 8-0-0

B. College Board Donation – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors accept a donation in the amount of \$250 for participating in Advanced Placement testing

C. LifeTouch Commission Checks – CASH, Reeceville, Kings Hwy, E. Fallowfield, Rainbow & Scott

RECOMMENDED MOTION: That the Board of School Directors accept commission checks for above mentioned schools, as per the attachment:

\$9,200 CASH	\$712 Rainbow ES
\$444 East Fallowfield ES	\$456 Reeceville ES
\$600 King’s Highway ES	\$368 Scott MS

D. Chester County Intermediate Unit Professional Services

RECOMMENDED MOTION: That the Board of School Directors approves the Chester County Intermediate Unit to provide professional and clerical services for the selection of a superintendent at no cost to the district.

Motion: Henry Assetto Second: Brandon Rhone Vote: 8-0-0

E. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Groff, Richell, Supervisor of Transportation for the Coatesville Area School District. Letter Dated: 1/16/2020. Reason: Personal. Effective: 1/30/2020.
- 2) Monahan, Meghan, Special Education Supervisor for the Coatesville Area School District. Letter Dated: 1/21/2020. Reason: Personal. Effective: 2/7/2020.

b. CATSS

- 1) Holloway, Vance, 5.75 Hour Special Education One on One Aide for North Brandywine Middle School. Reason: Personal. Effective: 1/10/2020.
- 2) Woodward, Janise, Health Assistant for East Fallowfield Elementary School. Letter Dated: 1/16/2020. Reason: Personal. Effective: 2/28/2020.

c. EXTRA DUTY

- 1) Zurcher, Tina, Art Club Advisor for Scott 6th Grade Center. Letter Dated: 1/14/2020. Reason: Personal. Effective: 1/14/2020.

d. FEDERATION

- 1) Baynard, Robert, B Custodian for Scott 6th Grade Center. Letter Dated: 1/22/2020. Reason: Personal. Effective: 2/5/2020.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) DeLorenzo, Sue Ann, After School Tutor Program for Rainbow Elementary School. Posted: 9/16/2019. Salary: \$33/hour. Effective: TBD. SP4: Staff.
- 2) Duffy, Kelly, Girl Star Mentor Program for North Brandywine Middle School. Posted: 12/19/2019. Salary: \$500. Effective: TBD. SP4: Staff.
- 3) Holley-Sheppard, Camille, Girl Star Mentor Program for the Coatesville Area High School Campus. Posted: 12/19/2019. Salary: \$500. Effective: TBD. SP4: Staff.
- 4) Knightly, Emma-Kate, Mentor for Crystal Hoffmaster for North Brandywine Middle School. Posted: 7/15/2019. Salary: \$500 (prorated). Effective: 1/10/2020. SP4: Staff.
- 5) Lindelow, Claire, Girl Star Mentor Program for the Coatesville Area Senior High School. Posted: 12/19/2019. Salary: \$500. Effective: TBD. SP4: Staff.
- 6) March, Barbara, After School Tutor Program for Reeceville Elementary School. Posted: 9/16/2019. Salary: \$33/hour. Effective: TBD. SP4: Staff.
- 7) Mendenhall, William, Head Softball Coach for the Coatesville Area High School Campus. Effective: 2019—2020 School Year. SP4: Staff.
- 8) Norman, Francine, Girl Star Mentor Program for the Coatesville Area Intermediate High School. Posted: 12/19/2019. Salary: \$500. Effective: TBD. SP4: Staff.
- 9) Pitts, Linda, Girl Star Mentor Program for North Brandywine Middle School. Posted: 12/19/2019. Salary: \$500. Effective: TBD. SP4: Staff.
- 10) Struk, Irena, Girl Star Mentor Program for the Coatesville Area Senior High School. Posted: 12/19/2019. Salary: \$500. Effective: TBD. SP4: Staff.

3. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave of Absence as indicated:

a. ADMINISTRATION

- 1) Vietri, Rebecca, Principal for Caln Elementary School. Effective: 2/16/2020—4/1/2020.

b. FEDERATION

- 1) Sherrer, Charles, Custodian for the Coatesville Area Intermediate High School. Effective: 1/2/2020—1/21/2020.

4. **Tenure**

RECOMMENDED MOTION: That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Emma-Kate Knightly, Effective: 10/3/2019.

Motion: Henry Assetto Second: Brandon Rhone Vote: 8-0-0

2. **EDUCATION COMMITTEE** (*Henry Assetto, Chair*)

A. **2019-2020 Calendar Revision**

RECOMMENDED MOTION: That the Board of School Directors approve the revisions to the 2019-2020 calendar, as presented. ([Enclosure](#))

B. **2020-2021 Calendar – 1st Draft**

RECOMMENDED MOTION: That the Board of School Directors approve the first draft of the 2020-2021 calendar, as presented. ([Enclosure](#))

C. **Confidential Release and Settlement Agreement – 10015012**

RECOMMENDED MOTION: That the Board of School Directors approve the release and settlement agreement for 10005012, as presented. ([Confidential Enclosure](#))

D. **Confidential Release and Settlement Agreement – 90003126**

RECOMMENDED MOTION: That the Board of School Directors approve the release and settlement agreement for 90003126, as presented. ([Confidential Enclosure](#))

E. **Course Catalog**

RECOMMENDED MOTION: That the Board of School Directors approve the course catalog, as presented. ([Enclosure-6th Grade](#)) ([Enclosure-7th/8th Grade](#)) ([Enclosure-Campus](#))

F. **Out-of-State Field Trip - B.R.I.D.G.E.E. Club**

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))

G. **Out-of-State Field Trip - Art, Music and Stage Crew**

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))

H. **Out-of-State Field Trip - AFJROTC**

RECOMMENDED MOTION: That the Board of School Directors approve the out-of-state field trip request, as presented. ([Confidential Enclosure](#))

I. Request to Attend Conference – Dr. Kathryn Buschan – Orlando, Florida

RECOMMENDED MOTION: That the Board of School Directors approve Dr. Kathryn Buschan’s attendance at the 2020 Learning Disabilities Association Conference in Orlando, Florida on February 17 through February 20, 2020 at no cost to the District.

J. Title I Letter of Agreement - Lancaster-Lebanon Intermediate Unit

RECOMMENDED MOTION: That the Board of School Directors approve the Letter of Agreement between CASD and the LLIU to provide Title I services to non-public eligible schools, as presented. ([Enclosure](#))

K. Title II Letter of Agreement - Chester County Intermediate Unit

RECOMMENDED MOTION: That the Board of School Directors approve the Letter of Agreement between CASD and the CCIU to provide Title II services to non-public eligible schools, as presented. ([Enclosure](#))

L. Title IV Letter of Agreement - Chester County Intermediate Unit

RECOMMENDED MOTION: That the Board of School Directors approve the Letter of Agreement between CASD and the CCIU to provide Title IV services to non-public eligible schools, as presented. ([Enclosure](#))

M. Valley Forge Educational Services, Inc. – Enrollment Agreement – 10016294

RECOMMENDED MOTION: That the Board of School Directors approve the Enrollment Agreement between Valley Forge Educational Services, Inc. and the Coatesville Area School District prorated for the regular school year 2019-2020 for 10016294. ([Confidential Enclosure](#))

N. Permission to do Research – Jessica Canning

RECOMMENDED MOTION: That the Board of School Directors grant permission for educational research, as presented. ([Enclosure](#))

Motion: Tom Keech

Second: Brandon Rhone

Vote: 8-0-0

O. Student Teacher/Intern/Practicum Placements

RECOMMENDED MOTION: That the Board of School Directors approves the following student teacher/intern/practicum placements, as presented:

West Chester University effective February 2020 through May 2020

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Natalie Cocchini	Elizabeth Pandosh	King’s Highway
Olivia Tuszl	Lisa Gatano-Swisher	King’s Highway
Mackenzie Carroll	Erin Shick	King’s Highway
Pamela Sola	Dana DiSands	King’s Highway
Carly Murray	Margaret Tabakelis	King’s Highway
Samantha Fecci	Kristine Delp	Rainbow
Mackenzie Kramer	Jennifer Chrisman	Rainbow
Vasiliki Papadopoulos	Cathy Stirling	Rainbow
Shannon Lewis	Hagar Nero	Rainbow

Victoria Sebastian	Jamie Schuler	Caln
Lauren McMillen	Heather Stine	Caln
Martine Guven	Kris Barcus	Caln
Sydney Kurtz	Stephanie Byerly	Caln
Paige Dezzi	Margaret Sebastianelli	Caln
Shannon Brogan	Patricia Fonde	Reeceville
Mackenzie Malick	Breanna Kriston	East Fallowfield

Motion: Henry Assetto Second: Andrew Finkbohner Vote: 8-0-0

P. PDE Resolution

RECOMMENDED MOTION: That the Board of School Directors approve the resolution to authorize Dr. Rick Dunlap to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education, as presented. ([Enclosure](#))

Motion: Henry Assetto Second: Brandon Rhone Vote: 8-0-0

Q. Student Adjudications 10008547, 10010149, 10016458, 50001045, 10016501, and 10007256

RECOMMENDED MOTION: That the Board of School Directors approve student adjudications 10008547, 10010149, 10016458, 50001045, 10016501, and 10007256.

Motion: Brandon Rhone Second: Tom Keech Vote: 6-2-0

Motion: Brandone Rhone Second: Tom Keech Vote: 4-4-0

R. Principal Practicum Placement – University of Scranton – Erin Grune

RECOMMENDED MOTION: That the Board of School Directors approve the following principal practicum placement, as outlined below:

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Erin Grune	Dr. Eugenia Roberts, Michele Snyder	NBMS, CASH

3. OPERATIONS COMMITTEE (Brandon Rhone, Chair)

A. Request to Waive Fees – Coatesville Parents Music Club – C.A.I.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$9,156 for the Mid Atlantic Percussion Championships (Drumline) to be held on April 3-4, 2020 from 6:00-9:00 p.m. on Friday and 8:00 a.m. to 8:00 p.m. on Saturday. The Club is willing to pay custodial fees in the amount of \$990 for this event. ([Enclosure](#))

B. PCI Auctions East Coast, LLC Consignment Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Consignment Agreement with PCI Auctions East Coast, LLC for the disposal of surplus furniture and equipment. ([Enclosure](#))

C. Use of Facilities – Contract with Home Box Office Productions

RECOMMENDED MOTION: That the Board of School Directors authorize the contract with HBO to use South Brandywine School, parking lot, and back field to film scenes for a mini-series entitled “The Mare of Easttown”, as presented. ([Enclosure](#))

4. POLICY COMMITTEE (*Robert J. Fisher, Chair*)

A. Policy 707 – Use of School Facilities – 2nd Reading

RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 707, as presented. ([*Enclosure*](#))

B. Policy 126 – Class Size – 2nd Reading

RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 126, as presented. ([*Enclosure*](#))

C. Policy 233 – Suspension and Expulsion – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 233, as presented. ([*Enclosure*](#))

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Ed Dunne
- 2) Sylvia Washington
- 3) Ann Wuertz
- 4) Kerri Verna

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: Brandone Rhone

Second: Tom Keech

Time: 8:38PM

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2020 and on the District Website.
Copies of the minutes will be maintained in the Office of the Board Secretary.*